

ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2019/2020

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
4th June 2019	Appointment of Vice Chairman	Operational		
	Nominations to Outside Bodies	Operational	Democratic Services Officer	To nominate Members to any relevant Outside Bodies
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To review Membership of Task Groups and Informal Working Groups set up by the Panel
	Littering and Dog Fouling Review	Policy Development	Mark Whitmore	
	Cabinet Report - Food Waste and Garden Waste Treatment Procurement	Cabinet Report	Barry Brandford	To consider the report and make any appropriate recommendations to Cabinet.
16th July 2019	Q4 2018-2019 Performance Monitoring Report	Monitoring	Ged Greaves	
	Financial Assistance Scheme – Themed Fund	Operational	Sarah Dennis and Lorraine Gore	To consider how the themed fund will be used.
	Air Quality Monitoring	Monitoring	Dave Robson	Annual report
	Dry Recyclables	Information	Barry Brandford	To respond to items raised for the Work Programme identified at the Panel meeting on 4 th June.
3rd September 2019	Food Hygiene Update	Update	Vicki Hopps	Annual update as requested by the Panel. Last update was received

				in June 2018.
	Climate Change	Information	Dave Robson and Ged Greaves	To respond to items raised for the Work Programme identified at the Panel meeting on 4 th June
	Corporate Business Plan	Workshop session	Ged Greaves	To progress the development of the council's corporate business plan.
	Meeting Start times			
15th October 2019	Q1 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
	Prevent and County Lines	Information	Norfolk Constabulary	Officers from Norfolk Constabulary and NCC will provide information to the Panel.
	Financial Assistance Scheme – Themed Fund	Policy Development	Sarah Dennis	Following on from the meeting on 16 th July meeting Members will receive more information on how the Themed Fund could be utilised.
	Homelessness and Rough Sleeper Strategy Consultation	Policy Development	Duncan Hall	The Panel to be consulted on the draft strategy.
3rd December 2019	Keeping Seals Safe from Plastic Flying Rings	Information	Representative from Friends of Horsey Seals	This item was requested by the Panel for addition to the Work Programme.
	Climate Change Update		Dave Robson	
	Corporate Business Plan	Policy Development	Ged Greaves	Following on from the last meeting, to progress development of the

				council's corporate business plan.
	Waste Contract Procurement.		Barry Brandford	All Councillors to be invited for this item.
	TO BE RESCHEDULED Hunstanton Coastal Management Plan	Cabinet Report	Dave Robson	To consider the report and make any appropriate recommendations to Cabinet.
21st January 2020	Q2 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
	Police and Crime Commissioner & Senior Police Officer attending to provide update and overview of roles and responsibilities.	Information	Police and Crime Commissioner	The PCC had offered to attend the Scrutiny Panel.
	Environment Agency and Anglian Water attending regarding Bathing Water Quality	Update	Martin Chisholm	This item was requested by the Panel for addition to the Work Programme.
	Hunstanton Coastal Management Plan	Update	Dave Robson	Update report
	Tree Planting	Update	Richard Fisher	Following Notice of Motion at Full Council it was agreed that the Panel would receive an update
3rd March 2020	West Norfolk Wins Update	Update	Sarah Dennis and Lorraine Gore	Annual Update on the West Norfolk Wins Lottery. Previous Update was provided in April 2019.
	Disabilities Champion Update	Update	Disabilities Champion	Annual Update
	Sustainability Transformation Plan Update	Update	Representatives from the CCG	Last update received in March 2018
	Advice Services Update		Sarah Dennis and Lorraine Gore	Annual Update requested by the Panel.

	Contaminated Land Strategy	Cabinet Report	Dave Robson	
	Annual Update from Councillors appointed to Outside Bodies	Annual Update	Relevant Councillors	Councillors which have been appointed to Outside Bodies by the Environment and Community Panel are required to report back to the Panel on an annual basis.

To be scheduled

- Shop mobility
- Climate Change impact assessed against new Policies
- Update on the Docks
- Review of Chinese Lanterns and mass balloon releases Policy and NCC Balloon and Lantern Release Charter.
- Air Quality Annual Monitoring – July 2020
- Prevent and County Lines – last update presented to the Panel in October 19, next update due October 2020.
- Alive West Norfolk – Spring 2020
- Youth West Project. Last went to Panel in July 2018. Panel agreed for a further update in Winter 2019.
- Update on the 'Keeping Seals Safe from Flying Rings' Campaign – as required.
- Annual Update on the Homelessness and Rough Sleeper Action Plan and Work of the Task Group – October 2020 (last update received in October 2019).